

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION** **MAY 24, 2018**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on Thursday, May 24, 2018 at 7:02 p.m.

There were present, William Barron, Robert Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Scott Linzay, Mike Johnson, Joe McPherson and Charlie Weems.

Also present were members of the England Authority staff and legal counsel.

Absent: Curman Gaines

Commissioner Bushnell gave the invocation and a distinguished group of England Air Force Base retirees led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Scott Linzay, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Linzay called for a motion to approve consent calendar for items #1, #2, #3, items #5 through #13, #15 and items #17 through #20.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to approve consent calendar for items #1, #2, #3, items #5 through #13, #15 and items #17 through #20. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

Consent Calendar:

MOTION TO APPROVE MINUTES OF APRIL 26, 2018 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to approve minutes of April 26, 2018 regular board meeting and committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **035-2018**

MOTION TO APPROVE PAYMENT OF ATTORNEY BILL TO PROVOSTY, SADLER, DELAUNAY, APC FOR THE MONTH OF APRIL 2018.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, APC for the month of April 2018. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **036-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE HEALTH INSURANCE POLICY WITH BLUE CROSS/BLUE SHIELD FOR YEAR 2018/2019 AS RECOMMENDED BY STAFF.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute health insurance policy with Blue Cross/Blue Shield for year 2018/2019 as recommended by staff. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **037-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF DEPARTMENT FOR SECURITY AT ENGLAND AIRPARK FROM JULY 1, 2018 TO JUNE 30, 2019.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2018 to June 30, 2019. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **038-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING AIRPORT/GENERAL LIABILITY, BUSINESS AUTO, PHYSICAL DAMAGE-FIRE TRUCKS/EQUIPMENT, SPECIAL EVENTS, PUBLIC EMPLOYEE DISHONESTY/CRIME, PUBLIC OFFICIALS LIABILITY/EMPLOYMENT PRACTICES LIABILITY, AND BOILER AND MACHINERY FOR THE YEAR 2018/2019.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to renew general insurance program policies covering Airport/General Liability, Business Auto, Physical Damage-Fire Trucks/Equipment, Special Events, Public Employee Dishonesty/Crime, Public Officials Liability/Employment Practices Liability, and Boiler and Machinery for the year 2018/2019. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **039-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #2 BETWEEN PEPSI AMERICAS AND EEIDD FOR THE LEASE OF BUILDING #606 LOCATED AT 1308 FRANK ANDREWS BLVD.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Amendment #2 between Pepsi Americas and EEIDD for the lease of building #606 located at 1308 Frank Andrews Blvd. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **040-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #2 TO THE LEASE BETWEEN MEYER, MEYER, LACROIX AND HIXSON AND EEIDD FOR BUILDINGS #610 AND #1705.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Amendment #2 to the lease between Meyer, Meyer, LaCroix and Hixson and EEIDD for buildings #610 and #1705. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **041-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE LANDLORD'S RELEASE AND CONSENT AGREEMENT AS PART OF THE LEASE AGREEMENT WITH MEYER, MEYER, LACROIX AND HIXSON.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Landlord's Release and Consent agreement as part of the lease agreement with Meyer, Meyer, LaCroix and Hixson. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **042-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE CONCESSION/LEASE AGREEMENT BETWEEN EEIDD AND AVI5 RENT A CAR SYSTEM, LLC.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and Avis Rent A Car System, LLC. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **043-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE CONCESSION/LEASE AGREEMENT BETWEEN EEIDD AND BUDGET RENT A CAR SYSTEM.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and Budget Rent A Car System. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **044-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE CONCESSION/LEASE AGREEMENT BETWEEN EEIDD AND THE HERTZ CORPORATION.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and the Hertz Corporation. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **045-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH INFRASTRUCTURE CONSULTING AND ENGINEERING, PLLC TO PROVIDE AIRPORT DEVELOPMENT PROGRAM ASSISTANCE FOR THE ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute contract with Infrastructure Consulting and Engineering, PLLC to provide Airport Development Program assistance for the Alexandria International Airport. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **046-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE MEMORANDUM OF AGREEMENT NO. 5 BETWEEN THE FEDERAL AVIATION ADMINISTRATION AND THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT TO PROVIDE A RECONFIGURATION FLIGHT INSPECTION OF THE PAPI FOR RUNWAY 32, A SPECIAL FLIGHT INSPECTION OF THE PAPI ON RUNWAY 14 AND A COMMISSIONS FLIGHT INSPECTION OF THE PAPI ON RUNWAY 18/36 AT ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Memorandum of Agreement No. 5 between the Federal Aviation Administration and the England Economic and Industrial Development District to provide a reconfiguration flight inspection of the PAPIs for Runway 32, a special flight inspection of the PAPIs on Runway 14 and a commissions flight inspection of the PAPIs on Runway 18/36 at Alexandria International Airport. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **047-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH MEYER, MEYER, LACROIX & HIXSON INC. TO PROVIDE PROFESSIONAL ENGINEERING PLANNING SERVICES FOR THE ALEXANDRIA INTERNATIONAL AIRPORT RUNWAY SAFETY AREA REHABILITATION.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson Inc. to provide professional engineering planning services for the Alexandria International Airport Runway Safety Area Rehabilitation. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **048-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO ADOPT CONTRACT NO. 4A WITH DEBORAH MURPHY LAGOS & ASSOCIATES FOR THE CLOSURE OF THE IYIOSSY POINT MOBILE HOME ESTATES OXIDATION POND ASSOCIATED WITH THE NEIGHBORHOOD NOISE MITIGATION PROGRAM.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to adopt Contract No. 4A with Deborah Murphy Lagos & Associates for the closure of the Mossy Point Mobile Home Estates oxidation pond associated with the Neighborhood Noise Mitigation Program. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **049-2018**

MOTION TO AUTHORIZED INTERIM EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH T.L. CONSTRUCTION, L.L.C. FOR THE EMERGENCY ACCESS ROAD IMPROVEMENTS - PHASE 1 (FENCING) IN THE AMOUNT OF \$1,248,745.00 SUBJECT TO FUNDING AND SUBJECT TO THE RECEIPT OF ALL PROPER AND NECESSARY BID DOCUMENTS.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute contract with T.L. Construction, L.L.C. for the Emergency Access Road Improvements — Phase 1 (Fencing) in the amount of \$1,248,745.00 subject to funding and subject to the receipt of all proper and necessary bid documents. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **051-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE SUBSTANTIAL COMPLETION FOR THE AEX CONSOLIDATED RENTAL CAR FACILITY, PHASE II.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute substantial completion for the AEX Consolidated Rental Car Facility, Phase II. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **052-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF DEPARTMENT FOR INMATE LABOR FOR GROUNDS MAINTENANCE AT ENGLAND AIRPARK FROM JULY 1, 2018 TO JUNE 30, 2019.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to adopt the motion.

Motion by **Mr. Weems**, second by **Mr. Barron**, to amend the motion to read as follows:

Motion to unanimously oppose any Legislative reduction to the 2018/2019 Fiscal Year Budgets to the Sheriffs of the State of Louisiana and specifically opposes any reduction in the per diem rate paid to Sheriffs for the local housing of State adult defenders. On vote, motion carried.

MOTION TO UNANIMOUSLY OPPOSE ANY LEGISLATIVE REDUCTION TO THE 2018/2019 FISCAL YEAR BUDGETS TO THE SHERIFF'S OF THE STATE OF LOUISIANA AND SPECIFICALLY OPPOSES ANY REDUCTION IN THE PER DIEM RATE PAID TO SHERIFF'S FOR THE LOCAL HOUSING OF STATE ADULT DEFENDERS.

The Chair called for any comments from the board or public. There being none, a vote was called and amended motion carried. **053-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT TO HARVEST AND PURCHASE HAY WITH GREGORY ROBINSON IN THE AMOUNT OF \$1.00 PER ACRE FOR THE HARVEST AND PURCHASE OF HAY.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to adopt the motion.

Motion by **Mr. Weems**, second by **Mr. Barron**, to amend the motion to read as follows:

Motion to authorize Interim Executive Director to execute Amendment No. 1 to the Agreement to harvest and purchase hay with Gregory Robinson in the amount of \$1.00 per acre for the harvest and purchase of hay and to add 180 days to existing contract. On vote, motion carried.

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT TO HARVEST AND PURCHASE HAY WITH GREGORY ROBINSON IN THE AMOUNT OF \$1.00 PER ACRE FOR THE HARVEST AND PURCHASE OF HAY AND TO ADD 180 DAYS TO EXISTING CONTRACT.

The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **054-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO ADVERTISE FOR BIDS FOR THE ENGLAND AIRPARK COMMUNITY CENTER.

Chairman Linzay requested a roll call vote on the motion:

Mr. Barron — Yes
Mr. Beck — No
Mr. Bushnell — Yes
Ms. Cooper — Yes
Mr. Frazier - No
Mr. Gaines — Absent
Mr. Johnson — No
Mr. Linzay — Yes
Mr. McPherson — No
Mr. Weems — Yes

Yes — 5
No — 4
Absent — 1

On vote, motion carried. **055-2018**

**ADDITIONS TO AGENDA
(By unanimous vote)**

- F. Comments by Legal counsel — N/A
- G. Comments or Questions by Commissioners — N/A
- H. Staff Report - Financial Report — 83.33% through fiscal year; collected 81.37% of revenue and expended 74.44% of the budget.
 - Comparative Air Traffic Report - . N/A
 - Economic Development — N/A
- I. Public Comments or Questions - N/A
- J. Adjourn - Motion by **Mr. Bushnell, second by Mr. Barron**, to adjourn the meeting.

There being no further business to come before the Board, meeting was adjourned at 7:09 p.m.

Scott Linzay, Chairman
*England Economic and Industrial Development District
Board of Commissioners*

Robbyn Cooper, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 24, 2018

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:30 P.M. on Thursday, MAY 24, 2018**, in the England Authority Board Room.

Chairman Linzay called the committee meetings to order and requested Mr. Weems to Chair Admin/Legal Committee. Chairman Weems called for any comments from Public.

The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent: Mr. Gaines

Motion by Mr. Barron, second by Mr. Bushnell, to approve payment of attorney bill to Provosty, Sadler and deLaunay, APC for the month of April 2018. On vote, motion carried.

There being no other items the Admin/Legal Committee was adjourned.

Mr. Charlie Weems, Committee Chairman
Ms. Robbyn Cooper, Committee Vice Chairman
England Economic and Industrial Development District
Board of Commissioners

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 24, 2018

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 24, 2018**, in the England Authority Board Room. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent: Mr. Gaines

Chairman Frazier called for any comments from the public. There being none, Mr. Frazier proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of April 2018.

Motion by Mr. Barron, second by Mr. Weems, to authorize Interim Executive Director to execute health insurance policy with Blue Cross/Blue Shield for year 2018/2019 as recommended by staff.

The total health insurance premiums are increasing 8.39% for employees, as compared to last year, with no changes in coverage except for an increase in the maximum out-of-pocket expenses that are mandated by the Affordable Care Act. The overall policy expense to the England Authority will be reduced slightly. On vote, motion carried.

Motion to authorize Interim Executive Director to renew contract with Rapides Parish Sheriff Department for inmate labor for grounds maintenance at England Airpark from July 1, 2018 to June 30, 2019.

Motion by **Mr. Barron**, second by **Mr. McPherson**, to adopt the motion.

Mr. Gammel, Interim Executive Director, stated that the purpose of the agreement was to provide five (5) inmate labor crews with up to six (6) inmates in each crew for the upcoming fiscal year. The crews would be used to perform maintenance on various public grounds and buildings at England Airpark and Community. There was an increase in this contract by 1.39%.

Sheriff William Earl Hilton with Rapides Parish Sheriff's Office spoke to board regarding inmate labor for England Airpark grounds maintenance. A brief discussion followed between Sheriff Hilton and board members. Discussion ensued.

Motion by **Mr. Weems**, second by **Mr. Bushnell**, to amend the prior motion to read as follows:

Motion to authorize Interim Executive Director to renew contract with Rapides Parish Sheriff Department for inmate labor for grounds maintenance at England Airpark from July 1, 2018 to June 30, 2019 and, as requested by Sheriff Hilton, to ask the Governor and the Legislature to unanimously oppose any reduction to the 2018/2019 Fiscal Year Budget to the Sheriffs of the State of Louisiana providing monies currently being appropriated for upkeep of prisoners, so as to continue to provide for services upkeeping grounds on a reasonable basis.

The Chair called for any comments from the public. There being none, a vote was called and amended motion carried.

Mr. McPherson requested that a copy of the resolution be sent to the local Legislative Delegation, Speaker of the House, Governor John Bell Edwards and to the President of the State Senate.

Mr. Weems thanked Sheriff Hilton for speaking at the England Authority meeting.

Motion by Mr. Barron, second by Mr. Bushnell, to authorize Interim Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2018 to June 30, 2019.

The contract with the Rapides Parish Sheriff Department provides for five (5) full-time deputies that are assigned to patrol England Airpark seven (7) days per week. A separate contract is issued directly for nighttime patrol work. There is no increase in this contract and it is performed on a reimbursable basis. On vote, motion carried.

Motion by Mr. Beck, second by Mr. Johnson, to authorize Interim Executive Director to renew general insurance program policies covering Airport/General Liability, Business Auto, Physical Damage, Fire Trucks/Equipment, Special Events, Public Employee Dishonesty/Crime, Public Officials Liability/Employment Practices Liability, and Boiler and Machinery for the year 2018-2019.

Mr. Gammel, Interim Executive Director, stated that this is the general insurance coverage. However, everything was covered but commercial property coverage. CNA Insurance Company decided not to renew the commercial property after seven years. There will be a 5% increase. Brown & Brown Insurance Company will get information to England Authority and the commercial property insurance will be brought back to meetings in June.

Brief discussion ensued regarding England Authority disengaging in a three to five-year (3-5) year insurance contract and to open up to competitive selection of insurance companies on an annual basis.

On vote, motion carried.

There being no other items to discuss, the Finance Committee was adjourned.

Mr. Dennis Frazier, Committee Chairman
Mr. Robert Beck, Committee Vice-Chairman
England Economic and Industrial Development District
Board of Commissioners

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 24, 2018

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 24, 2018** in the England Authority Board Room. Chairman Johnson requested a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent: Mr. Gaines

There being no items or public comments, the *Audit Committee* was adjourned.

Mr. Mike Johnson, Committee Chairman
Mr. Curman Gaines, Committee Vice-Chairman
England Economic and Industrial Development District
Board of Commissioners

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 24, 2018

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held at 4:30 p.m. on **Thursday, MAY 24, 2018**, in the England Authority Board Room.

Mr. McPherson called for any comments from the public. There being none, Mr. McPherson proceeded with Economic Development Committee.

Mr. McPherson requested a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent: Mr. Gaines

Motion by Mr. Barron, second by Mr. Frazier, to authorize Interim Executive Director to execute Amendment #2 between Pepsi Americas, Inc. and EEIDD for the lease of building #606 located at 1308 Frank Andrews Blvd.

Mr. Broussard, Airpark Development Manager, stated that the lease for building #606 is set to expire on June 30, 2018. Pepsi Beverages Corporate Real Estate Division has requested their lease be extended for two (2) years until June 30, 2020. The only adjustment is an increased amount based on CPI. On vote, motion carried.

To review and consider the Bank of Montgomery correspondence of March 13, 2018, requesting that EEIDD consent to the assignment of its rights and obligations under the Sublease of EEIDD Building 1150 (Bistro Lease), the Ground Sublease of EEIDD property (Parc England Lease), and the Hotel Development Agreement and any related documents to 'D&J Investments of Cenla, L.L.C. or its assignee'.

Heard comments from Mr. Mike Floyd, Attorney representing Mr. James Greer.

Mr. John Ryland, Counsel for England Authority, briefed board regarding documents to D & J Investments of Cenla, LLC.

Lengthy discussion ensued.

Mr. Ryland stated that the board received insufficient financial information to act on the consent to assignment.

Mr. Weems offered Motion to decline the Bank of Montgomery's request to sign consent to assignment and request the Bank of Montgomery to resubmit the request. Motion failed by lack of second. Discussion continued.

Mr. Weems offered Motion to reject the Bank of Montgomery's request to sign consent to assignment and ask the Bank of Montgomery to resubmit the request. Motion failed by lack of second. Discussion continued.

Mr. Ryland informed the board of considerations relative to restarting the process with the Bank of Montgomery.

Motion by Mr. Weems, second by Mr. Barron, to reject the Bank of Montgomery request for consent to assignment, allowing the Bank of Montgomery to resubmit the request.

Mr. Ryland provided clarification to the Board on the working of the agenda item.

Discussion ensued. Mr. McPherson called for a vote. On vote, motion carried.

Motion by Mr. Bushnell, second by Mr. Frazier, to authorize Interim Executive Director to execute Amendment #2 to the lease between Meyer, Meyer, LaCroix & Hixson and EEIDD for Buildings #610 and #1705. On vote, motion carried.

David Broussard stated that the lease sets a new primary lease for ten (10) years with an option to renew for an additional ten (10 years), keeping all other terms and conditions in place.

Motion by Mr. Barron, second by Mr. Beck, to authorize Interim Executive Director to execute Landlord's Release and Consent Agreement as part of the lease agreement with Meyer, Meyer, LaCroix and Hixson.

Discussion ensued.

Scott Gammel, Interim Executive Director, explained that Meyer, Meyer, LaCroix and Hixson was being required by their bank to execute the document as part of a refinancing project, entitling the bank to movable assets within the building. An opinion had been obtained by attorney John Munsterman to assure that no thing of value would be given away. Previously, the England Authority had executed such a document; however, it expired in 2015.

Robert Hughes addressed the Board.

Commissioner Weems stated that he would not approve the release and consent agreement for MML&H until he had a copy of the document in hand to review.

Commissioner McPherson, Chairman, requested a recess in the Economic Development Committee meeting, and to proceed to Operations Committee, while staff retrieved requested information for board.

(Meeting reconvened).

Commissioners received and reviewed requested document by Commissioner Weems from staff. Mr. McPherson called a vote. On vote, motion carried.

There being no further items to discuss, meeting was adjourned.

Mr. Joe McPherson, Committee Chairman
Ms. Robbyn Cooper, Committee Vice Chairman
England Economic and Industrial Development District Board of Commissioners

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT

MAY 24, 2018

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 24, 2018**, in the England Authority Board Room. William Barron, Chairman, requested a roll call. The following were present: Mr. Barron, Mr. Frazier, Mr. Bushnell, Ms. Cooper, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent: Mr. Gaines, Mr. Beck

(Mr. Beck left meeting in progress.)

Motion by Mr. Barron, second by Mr. Frazier, to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and Avis Rent A Car System, LLC.

(Mr. Beck returned to meeting in progress).

Mr. Gammel, Interim Executive Director, stated that the Amendment would add the use of the new Rental Car Service facility located at 2235 H.K. Stanley Drive. The Amendment adds the Service Facility rent, maintenance charge and fuel flowage fee to the Concession Agreement for the operation of the Service Facility by all three rental car companies - Budget, Avis and Hertz.

On vote, motion carried.

Motion by Mr. McPherson, second by Mr. Frazier, to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and Budget Rent A Car System, Inc. On vote, motion carried.

Motion by Mr. Johnson, second by Mr. Frazier, to authorize Interim Executive Director to execute Amendment #1 to the concession/lease agreement between EEIDD and The Hertz Corporation. On vote, motion carried.

Motion by Mr. Johnson, second by Mr. Bushnell, to authorize Interim Executive Director to execute contract with Infrastructure Consulting and Engineering, PLLC to provide Airport Development Program Assistance for the Alexandria International Airport.

Mr. Gammel, Interim Executive Director, recognized Mr. Michael Hixson with Infrastructure Consulting & Engineering, PLLC. Discussion ensued.

On vote, motion carried.

Motion by Mr. Johnson, second by Mr. Frazier, to authorize Interim Executive Director to execute Amendment No. 1 to the Agreement to Harvest and Purchase Hay with Gregory Robinson in the amount of \$1.00 per acre for the harvest and purchase of hay.

Brief discussion ensued regarding the contract maintaining 560 acres of land to harvest hay.

Motion by **Mr. McPherson**, second by **Mr. Frazier**, to substitute motion to read as follows:

Motion to authorize Interim Executive Director to execute Amendment No. 1 to the Agreement to Harvest and Purchase Hay with Gregory Robinson in the amount of \$1.00 per acre for the harvest and purchase of hay and to extend current contract for 180 days and to solicit RFP's for cutting contract.

Discussion ensued regarding RFP's.

By unanimous vote, motion was voted on and amended.

There being no items to discuss and no public comments, meeting was adjourned.

Chairman Linzay stated that he would like to have the Pledge of Allegiance and the Invocation heard before the Committee meetings in lieu of Board meetings.

Chairman Linzay then asked Chairman Bushnell to give the Invocation and the four England Air Force Base Retirees who were attending the meetings, to recite the Pledge of Allegiance. Chairman Linzay also thanked the four men for their service in the Air Force and their country.

(Chairman Linzay reconvened the Economic Development Committee to discuss Item #4).

Mr. William Barron, Committee Chairman
Mr. Dennis Frazier, Committee Vic-Chairman
England Economic and Industrial Development District
Board of Commissioners

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT

MAY 24, 2018

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **MAY 24, 2018**, in the England Authority Board Room. Chairman Beck requested a roll call. The following were present: Mr. Barron, Mr. Beck, Ms. Cooper, Mr. Frazier, Mr. Johnson and Mr. Weems.

Absent: Mr. Gaines, Mr. McPherson

(Mr. McPherson left meeting in process).

There being no items to discuss, the Human Resources Committee meeting was adjourned.

Mr. Robert Beck, Committee Chairman
Mr. Curman Gaines, Committee Vice-Chairman
England Economic and Industrial Development District
Board of Commissioners

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 24, 2018

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 24, 2018** in the England Authority Board Room. Mr. Bushnell called for a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson and Mr. Weems.

Absent: Mr. Gaines, Mr. McPherson

Chairman Bushnell called for any public comments. There being none, Mr. Bushnell proceeded with agenda.

Motion by Mr. Barron, second by Ms. Cooper, to authorize Interim Executive Director to execute Memorandum of Agreement No. 5 between the Federal Aviation Administration and the England Economic and Industrial Development District to provide a reconfiguration flight inspection of the PAPIs for Runway 32, a special flight inspection of the PAPIs on Runway 14 and a commissions flight inspection of the PAPIs on Runway 18/36 at Alexandria International Airport.

(Mr. McPherson returned to meeting in process).

On vote, motion carried.

Motion by Mr. Barron, second by Mr. Weems, to authorize Interim Executive Director to advertise for bids for the England Airpark Community Center.

Motion by Mr. Johnson, second by Mr. Frazier to table the motion.

Chairman Bushnell called for a voice vote to table the motion. After consideration, Chairman Bushnell then called for a roll call vote:

Mr. Barron — No
Mr. Beck — Yes
Mr. Bushnell - No
Ms. Cooper — No
Mr. Frazier - Yes
Mr. Gaines - Absent
Mr. Johnson — Yes
Mr. McPherson — Yes
Mr. Weems — No

Yes —4

No — 4

Absent — 1

Vote to table the motion failed with a tie vote.

Lengthy discussion ensued on the original motion to advertise for bids.

Mr. Bushnell recognized Mr. Jay Sharplin, owner of Holiday Inn Hotel.

Chairman Bushnell requested a roll call vote on the original motion:

Motion to authorize Interim Executive Director to advertise for bids for the England Airpark Community Center.

Mr. Barron — Yes

Mr. Beck — No

Mr. Bushnell - No

Ms. Cooper — Yes

Mr. Frazier — No

Mr. Gaines — Absent

Mr. Johnson — No

Mr. McPherson - No

Mr. Weems — Yes

Yes — 3

No — 5

Absent —1

Motion passed to table item with a 5 to 3 vote.

Motion by Mr. Barron, second by Mr. Weems, to authorize Interim Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson, Inc. to provide professional engineering planning services for the Alexandria International Airport Runway Safety Area Rehabilitation. On vote, motion carried.

Motion by Mr. Barron, second by Mr. Weems, to authorize Interim Executive Director to adopt Contract No. 4A with Deborah Murphy Lagos & Associates for the closure of the Mossy Point Mobile Home Estates oxidation pond associated with the Neighborhood Noise Mitigation Program. On vote, motion carried.

Motion by Mr. Barron, second by Ms. Cooper, to authorize Interim Executive Director to execute contract with T.L. Construction, L.L.C. for the Emergency Access Road Improvements - Phase 1 (Fencing) in the amount of \$1,248,745.00 subject to funding and subject to the receipt of all proper and necessary bid documents. On vote, motion carried.

Motion by Mr. Frazier, second by Mr. Beck, to authorize Interim Executive Director to execute substantial completion for the AEX Consolidated Rental Car Facility, Phase II. On vote, motion carried.

Status Reports were postponed until June meetings.

Mr. Frazier asked Mr. Scott Gammel, Interim Executive Director, if any work for the Roundabout sculpture had been done. Mr. Gammel stated "yes", a contract had been executed and a site study had been previously done.

There being no other items, the Capital Projects Committee was adjourned.

Committee meetings ended at 7:01 p.m.

Mr. Richard Bushnell, Committee Chairman
Mr. Curman Gaines, Committee Vice-Chairman
England Economic and Industrial Development District