

**THE ENGLAND AUTHORITY  
BOARD OF COMMISSIONERS**

*Scott Linzay, Chairman*

*William Barron, Vice Chairman*

*Robbyn Cooper, Secretary/Treasurer*

*Robert Beck*

*Richard Bushnell*

*Dennis Frazier*

*Curman Gainess*

*Mike Johnson*

*Joe McPherson*

*Charlie Weems*

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**REGULAR MEETING  
June 28, 2018  
England Authority Board Room  
AGENDA**

Public comment regarding an agenda item upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

**A. CALL TO ORDER**

**B. ROLL CALL**

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**C. ACTIVE ITEMS**

1. Motion to approve Minutes of May 24, 2018 Regular Board meeting and Committee meetings.  
*(Information Binder Index #1)*
2. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of May 2018.  
*(Information Binder Index #2)*
3. Motion to approve payment of attorney's bill to The Munsterman Law Firm, LLC for the month of May 2018.  
*(Information Binder Index #3)*
4. Motion to write off as uncollectible housing receivables that have been outstanding in excess of three years.  
*(Information Binder Index #5)*
5. Motion to adopt Year End Budget Amendment #4 for fiscal year 2017/2018. *(Information Binder Index #6)*
6. Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2018/2019; appropriating funds for the Operating and Capital Budget for the Fiscal Year 2018/2019; Carrying over Capital Funds from prior Fiscal Year 2017/2018 and other matters with respect thereto.  
*(Information Binder Index #7)*

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

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- A. CALL TO ORDER**
  - B. INVOCATION**
  - C. PLEDGE OF ALLEGIANCE**
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THE ENGLAND AUTHORITY  
**ADMIN/LEGAL**  
JUNE 28, 2018

**Members: CHARLIE WEEMS, CHAIRMAN; VICE-CHAIRMAN; ROBERT BECK**

William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Mike Johnson, Joe McPherson

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
  - 1. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of May 2018. (*Information Binder Index #2*)
  - 2. Motion to approve payment of attorney's bill to The Munsterman Law Firm, LLC for the month of May 2018. (*Information Binder Index #3*)
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THE ENGLAND AUTHORITY  
**FINANCE COMMITTEE**  
JUNE 28, 2018

**Members: DENNIS FRAZIER, CHAIRMAN; ROBERT BECK, VICE-CHAIRMAN;**

William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. To receive schedule of paid invoices for the month of May 2018. (*Information Binder Index #4*)
- 2. Motion to write off as uncollectible housing receivables that have been outstanding in excess of three years. (*Information Binder Index #5*)
- 3. Motion to adopt Year End Budget Amendment #4 for fiscal year 2017/2018. (*Information Binder Index #6*)
- 4. Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2018/2019; appropriating funds for the Operating and Capital Budget for the Fiscal Year 2018/2019; carrying over Capital Funds from prior Fiscal Year 2017/2018 and other matters with respect thereto. (*Information Binder Index #7*)

5. Motion to adopt resolution authorizing Interim Executive Director to execute amendment to Sponsor/State Agreement No. H012757 between the Louisiana Department of Transportation and Development and the EEIDD for the Rehabilitation of Taxiway Lighting, Rehabilitate Terminal Ramp, Rehabilitate Taxiway, Rehabilitate Taxiway B – Design Only and Airport Drainage Study projects in the amount of \$22,683.00. (*Information Binder Index #8*)
  6. Motion to authorize Interim Executive Director to renew general insurance program policy covering property for the year 2018/2019. (*Information Binder Index #9*)
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THE ENGLAND AUTHORITY  
**AUDIT COMMITTEE**  
JUNE 28, 2018

**Members: MIKE JOHNSON, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;**

William Barron, Robert Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

➤ Solicit and hear public comments on Agenda items.

1. Motion to adopt “Louisiana Compliance Questionnaire” as required prior to year-end independent audit.  
(*Information Binder Index #10*)
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THE ENGLAND AUTHORITY  
**ECONOMIC DEVELOPMENT COMMITTEE**  
JUNE 28, 2018

**Members: JOE MCPHERSON, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;**

William Barron, Robert Beck, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

➤ Solicit and hear public comments on Agenda items.

1. Motion to authorize Interim Executive Director to execute an Airport Use Permit between EEIDD and Classic Air Charter, Inc. (*Information Binder Index #11*)
  2. Motion to authorize Interim Executive Director to execute lease agreement between EEIDD and the Board of Supervisors for the University of Louisiana System on behalf of Northwestern State University for Building #1901.  
(*Information Binder Index #12*)
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THE ENGLAND AUTHORITY  
**OPERATIONS COMMITTEE**  
JUNE 28, 2018

**Members: WILLIAM BARRON, CHAIRMAN; DENNIS FRAZIER, VICE-CHAIRMAN;**  
Robert Beck, Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

1. To hear reports on status of Parc England /Bistro and hold appropriate discussion thereto.
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THE ENGLAND AUTHORITY  
**HUMAN RESOURCES COMMITTEE**  
JUNE 28, 2018

**Members: ROBERT BECK, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;**  
William Barron, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items
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THE ENGLAND AUTHORITY  
**CAPITAL PROJECT COMMITTEE**  
JUNE 28, 2018

**Members: RICHARD BUSHNELL, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;**  
William Barron, Robert Beck, Robbyn Cooper, Dennis Frazier, Mike Johnson, Joe McPherson, Charlie Weems

**AGENDA\***

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items
1. Motion to authorize Executive Director to execute substantial completion for the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement & Associated Improvements. (*Information Binder Index #13*)
  2. To hear status report on:
    - a. Part 150 Noise Program
    - b. Runway 18/36 Extension
    - c. Westside Development
    - d. Rental Car Project Phase II
    - e. Airfield Electrical Rehab
    - f. Emergency Access Road
    - g. North Emergency Access Road
    - h. Community Center Replacement Project
    - i. Roundabout Sculpture Project
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7. Motion to adopt resolution authorizing Interim Executive Director to execute amendment to Sponsor/State Agreement No. H012757 between the Louisiana Department of Transportation and Development and the EEIDD for the Rehabilitation of Taxiway Lighting, Rehabilitate Terminal Ramp, Rehabilitate Taxiway, Rehabilitate Taxiway B – Design Only and Airport Drainage Study projects in the amount of \$22,683.00. (*Information Binder Index #8*)
8. Motion to authorize Interim Executive Director to renew general insurance program policy covering property for the year 2018/2019. (*Information Binder Index #9*)
9. Motion to adopt “Louisiana Compliance Questionnaire” as required prior to year-end independent audit. (*Information Binder Index #10*)
10. Motion to authorize Interim Executive Director to execute an Airport Use Permit between EEIDD and Classic Air Charter, Inc. (*Information Binder Index #11*)
11. Motion to authorize Interim Executive Director to execute lease agreement between EEIDD and the Board of Supervisors for the University of Louisiana System on behalf of Northwestern State University for building #1901. (*Information Binder Index #12*)
12. Motion to authorize Executive Director to execute substantial completion for the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement & Associated Improvements. (*Information Binder Index #13*)
13. Motion to reject the Bank of Montgomery request for consent to assignment, allowing the Bank of Montgomery to resubmit the request. (*Information Binder Index #14*)

**Additions to Agenda**  
(By unanimous vote)

- D. Comments by Legal Counsel**
- E. Comments or questions by Commissioners**
- F. Staff Report – a) Financial**
  - b) Air Traffic**
  - c) Economic Development**
- G. Public Comments or Questions**
- H. Adjourn**